



**Heed Regulatory
Consulting Ghana**

...where compliance meets systems

Top 10 Compliance Gaps in Private Health Facilities

A Practical Readiness Guide

By Heed Regulatory Consulting

Inspection Readiness. Compliance Confidence. Safer Healthcare Operations.

Hospitals. Clinics. Pharmacies. Laboratories

Introduction

Many healthcare facilities do not fail inspections because they are providing poor care.

They struggle because of small but important operational and documentation gaps that quietly build up over time.

This guide highlights 10 common areas where private facilities are often more exposed than they realise.

The 10 Gaps

1. SOPs That Exist but Are Not Used

Having SOPs is not enough. If staff do not know them, use them, or follow them consistently, the risk remains.

2. Weak Documentation Practices

If records are incomplete, inconsistent, or difficult to retrieve, your facility becomes harder to defend during inspections or incidents.

3. Unclear Staff Roles and Accountability

Compliance gaps often grow where responsibilities are assumed but not clearly assigned.

4. Poor Medicine Storage Oversight

Temperature monitoring, stock organization, expiry control, and restricted access are common weak points.

5. Cold Chain Gaps

Facilities handling temperature-sensitive products often underestimate how closely storage processes need to be monitored and documented.

6. No Structured Incident Reporting

Without a clear system for reporting near misses, errors, or safety concerns, important risks remain hidden.

7. Inspection Preparation Happens Too Late

If a facility only starts “getting ready” when inspection feels near, that usually means the systems are not yet stable.

8. Policies Are Outdated

Old documents, old workflows, and unreviewed procedures create hidden compliance exposure.

9. New Staff Are Not Properly Oriented

Even good systems break down when onboarding is weak.

10. Compliance Is Seen as a One-Time Event

Strong facilities build compliance into everyday operations — not just inspection week.

Call to Action


How Inspection-Ready Is Your Facility?

If you would like an independent review of your facility's readiness, Heed Regulatory Consulting offers:

- Compliance Readiness Reviews
- Inspection Readiness Audits
- SOP & Compliance Setup
- New Facility Compliance Launch Support

To schedule a consultation:

 info@heedrc.com

 www.heedrc.com